



IQAC-MINUTES OF MEETING I – (2023-24)

Date:- 05/08/2023

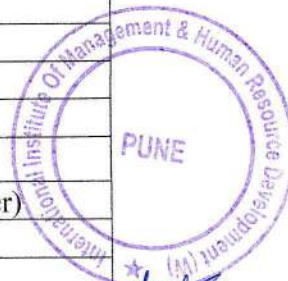
Dr. Aruna Deoskar, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting. She presented the activities for the period and proposal for the academic year 2023-24. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting.
- ❖ To discuss and plan for FDP and international conference.
- ❖ To review the Proposed academic calendar.
- ❖ To discuss about value added courses and image building
- ❖ To discuss and plan MBA I- three-week student induction academic plan and commencement.
- ❖ To discuss and plan for semester III and subject distribution.
- ❖ To discuss about cyber safe campus
- ❖ To discuss about extension activities by Rotaract club.
- ❖ To discuss about 2F and 12B application to be submitted to UGC.
- ❖ To discuss about IIC establishment
- ❖ To discuss about NAAC FDP proposal and webinar for revised accreditation framework
- ❖ To discuss about SAP and EXCEL revision session.
- ❖ To plan about Industrial visit

Members Present

S.No	Name of the Members	Designation
1	Dr. Aruna Deoskar	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. A. Goyal	Member (Local Society)
4	Ms. Ramashiv Kumar	Member (Industrialist)
5	Prof. Nirupama Mundada	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Mr. Tukaram Telange	Faculty (Member)
8	Prof. Pooja Karekar	Alumni Representative (Member)
9	Ms. Kshitija Kudale	Student (Member)
10	Ms. Rutika Rakshe	Student (Member)
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator



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IQAC Minutes of meeting:

- ❖ The minutes of IQAC meeting previously held were read out and reviewed. The chairperson welcomed the members and briefed about the development and plans for the institute. The chairperson put before the member the first point of the agenda namely, approval of the previous minutes of meeting held, which was unanimously approved by the members.
- ❖ The Director, IIMHRD(W), discussed about the plan for FDP and international conference for the year 2023-24. The members discussed and reviewed the Proposed academic calendar.
- ❖ The Director, IIMHRD(W), discussed about value added courses and image building for holistic development of students.
- ❖ The Director, IIMHRD(W), discussed about the plan for MBA I- three-week student induction academic plan and commencement.
- ❖ The Director, IIMHRD(W), discussed about the plan for semester III and subject distribution
- ❖ Director, IIMHRD(W) briefed about induction program and various extra-curricular activities planned for the students of semester one.
- ❖ Director, IIMHRD(W) briefed about semester third, exams, summer internship status and various activities for the students.
- ❖ The Director, IIMHRD(W), discussed about the cyber safe campus.
- ❖ The Director, IIMHRD(W), discussed about the extension activities by Rotaract club
- ❖ The Director, IIMHRD(W), discussed about the 2F and 12B application to be submitted to UGC
- ❖ The Director, IIMHRD(W), discussed about the IIC establishment in institute
- ❖ The Director, IIMHRD(W), discussed about the NAAC FDP proposal and webinar for revised accreditation framework.
- ❖ The Director, IIMHRD(W), discussed about the SAP and EXCEL revision session
- ❖ The placement cell informed about the planned industry visit..

The meeting ended with thanks to the chair.




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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss and plan for FDP and international conference.	As per discussion in the meeting all areas mentioned were implemented.
2	To review the Proposed academic calendar.	As per discussion it got implemented.
3	To discuss and plan MBA I- three-week student induction academic plan and commencement.	As per discussion it got implemented.
4	To discuss and plan for semester III and subject distribution.	As per discussion it got implemented.
5	To discuss about cyber safe campus	As discussed in meeting was implemented.
6	To discuss about 2F and 12B application to be submitted to UGC.	As per discussion it got submitted.
7	To discuss about extension activities by Rotaract club.	Implemented with the help from Rotary Club.
8	To discuss about IIC establishment	As per discussion it got implemented.
9	To discuss about NAAC FDP proposal and webinar for revised accreditation framework	As per discussion it got implemented.
10	To discuss about SAP and EXCEL revision session.	As per discussion it got implemented.
11	To plan about Industrial visit	As per discussion it got implemented with help from placement cell



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Date :-25/10/2023

IQAC-MINUTES OF MEETING II – (2023-24)

Dr. Aruna Deoskar, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 25/10/2023 at 11.00 am in conference hall. He presented the activities for the period and submitted a proposal for the academic semester. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting.
- ❖ To discuss and plan for the research conference in association with SPPU.
- ❖ To discuss about collaborative MOU and their activities
- ❖ To discuss progress about NAAC AQAR report preparation & next cycle work progress.
- ❖ To plan for NAAC webinar and technical sponsorship .
- ❖ To discuss Result analysis.
- ❖ To plan for IIC activities.

Members Present

S.No	Name of the Members	Designation
1	Dr. Aruna Deoskar	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. A. Goyal	Member (Local Society)
4	Ms. Ramashiv Kumar	Member (Industrialist)
5	Prof. Nirupama Mundada	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Mr. Tukaram Telange	Faculty (Member)
8	Prof. Pooja Karekar	Alumni Representative (Member)
9	Ms. Rutika Rakshe	Student (Member)
10	Ms. Chetana Dhanani	Student (Member)
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator




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Minutes:

- ❖ The minutes of the previous IQAC meeting were read out and reviewed. The chairperson welcomed the members and briefed about the development and the future plan of the institute. The chairperson put before the member the first point of the agenda namely, approval of the minutes of previous meeting held, which was unanimously approved by the members.
- ❖ The Director, IIMHRD(W), discussed about the proposed research conference in association with SPPU and its overall planning.
- ❖ To discuss about collaborative MOU to be enhanced and their activities which was upheld unanimously by all the members.
- ❖ The ongoing efforts to add NAAC AQAR report preparation review & next cycle work progress and necessary guidelines were issued.
- ❖ To discuss and plan about NAAC webinar and technical sponsorship
- ❖ To discuss and review Result analysis and necessary actions were recommended.
- ❖ To plan for IIC activities and suggestions were given for its successful execution.

The meeting ended with thanks to the chair.




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SAIBALAJI EDUCATIONAL SOCIETY

INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
IIMHRD For Women



(Affiliated to University of Pune & Approved by AICTE, Ministry of HRD, Govt. of India)



ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To plan for the research conference in association with SPPU.	As per discussion a meeting of respective heads was summoned and implemented.
2	To discuss about collaborative MOU and their activities	As per discussion implemented with EXCEL R.
3	To discuss progress about NAAC AQAR report preparation & next cycle work progress.	Implemented with the help of placement cell.
4	To plan for NAAC webinar and technical sponsorship.	Discussed with faculties, co-coordinator and technical sponsorship received.
5	To discuss Result analysis.	Discussed with program head, faculty, and found result analysis good.
6	To plan for IIC activities.	Discussed with faculty and student members and executed.




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IQAC-MINUTES OF MEETING III -(2023-24)

Dr. Aruna Deoskar, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 13/01/2024 at 10.00 pm in conference hall. She presented the activities for the period from october 2023 and proposal for the academic year 2023-24 second half. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting.
- ❖ To discuss and review about collaborative MOU.
- ❖ To discuss about AISHE submission.
- ❖ To review about AQAR 2021-22 and AQAR 2022-23
- ❖ To discuss about the international conference execution and final planning
- ❖ To plan for women leader summit, International Women's day.
- ❖ To plan for workshop by Sachin Surve from HRDC
- ❖ To plan start up business conclave.
- ❖ To plan for student's summer internship project
- ❖ To discuss about feedback analysis.

Members Present

	Name of the Members	Designation
1	Dr. Mayanka Sharma	Chairperson
2	Mr .S. Shrinivasan	Management (Member)
3	Mr. D.M.Phadtare	Member (Local Society)
4	Mr. Ramashiv Kumar	Member (Industrialist)
5	Prof. Pooja Karekar	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Ms. Dhanashree Gaurkar	Alumni Representative (Member)
8	Ms. Rutika Rakshe	Student (Member)
9	Ms. Chetana Dhanani	Student (Member)
10	Mr. Aishwarya Hamand	Member
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator



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Minutes of Meeting:

- ❖ The minutes of IQAC meeting held on 25/10/2023 were read out and reviewed. The member secretary welcomed the members and briefed about the development of the institute. The Chairperson put before the member the first point of the agenda namely, approval of the minutes of meeting held, which was unanimously approved by the members.
- ❖ The Director discussed and reviewed about review about collaborative MOU with learnhub edutech Pune, Shri Dhaneshwari Manav Vikas Mandal college of agriculture- Sambhajinagar ,S P auto engineering ,Chakan.
- ❖ The Director, IIMHRD(W), discussed about AISHE submission before deadline 15/02/2024.
- ❖ The Director, IIMHRD(W), reviewed about AQAR 2021-22 and suggestions given by members.
- ❖ The Director, IIMHRD(W), discussed about the international research conference, execution , final planning , faculty participation etc.
- ❖ The Director, IIMHRD(W), discussed about the plan for women leader summit, International Women's day.
- ❖ Discussion happened about the plan for workshop by Sachin Surve from HRDC
- ❖ Director, IIMHRD(W) briefed about planned start up business conclave.
- ❖ The members discussed about students' summer internship.
- ❖ The feedback analysis of Sem I and III reviewed and discussed

The meeting ended with thanks to the chair.



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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss and review about collaborative MOU.	As discussed in the meeting faculty was given guidelines to act accordingly.
2	To discuss about AISHE submission	Implemented
3	To review about AQAR 2021-22, AQAR 2022-23	Meeting with criteria heads and changes implemented. AQAR 2021-22 Accepted by NAAC.
4	To discuss about the international conference execution and final planning	Implemented
5	To plan for women leader summit, International Women's day.	Implemented
6	To plan for workshop by Sachin Surve from HRDC	Implemented
7	To plan startup business conclave	Implemented
8	To plan for students summer internship project	Meeting with placement cell and implemented.
9	To discuss about feedback analysis	Implemented



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IQAC-MINUTES OF MEETING IV -(2023-24)

Dr. Aruna Deoskar, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 13/4/2024 at 11.00 am in conference hall. She presented the activities for the period and proposal for the academic year 2023-24. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.


Agenda:

- ❖ To read and approve the minutes of last meeting.
- ❖ To discuss about the 12F and 2B progress
- ❖ To discuss about the new NAAC binary accreditation reform and second cycle .
- ❖ To discuss and review 2nd and 4th semester feedback discussion and analysis.
- ❖ To discuss about MOU with Vatt Vriksh and Dr.Medha Tadpatrikar
- ❖ To discuss SPPU Result analysis.

Members Present:

S.No	Name of the Members	Designation
1	Dr. Aruna Deoskar	Chairperson
2	Mr .S. Shrinivasan	Management (Member)
3	Mr. D.M.Phadtare	Member (Local Society)
4	Mr. Ramashiv Kumar	Member (Industrialist)
5	Prof. Pooja Karekar	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Ms. Dhanashree Gaurkar	Alumni Representative (Member)
8	Ms. Rutika Rakshe	Student (Member)
9	Ms. Chetana Dhanani	Student (Member)
10	Mr. Aishwarya Hamand	Member
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator




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Minutes of Meeting:

- ❖ The minutes of governing council meeting held on 13/1/2024 were read out and reviewed. The chairperson welcomed the members and briefed about the development and the plan for the institute. The chairperson put before the member the first point of the agenda namely, approval of the minutes of previous meeting held , which was unanimously approved by the members.
- ❖ To discuss about the review about the 12F and 2B progress.
- ❖ The Director, IIMHRD(W) discussed about the new NAAC binary accreditation reform and second cycle IIQA submission.
- ❖ Discuss and reviewed 2nd and 4th semester feedback analysis and briefed to all meeting participants.
- ❖ Discussion about MOU with Vatt Vriksh and Dr.Medha Tadpatrikar.
- ❖ Director, IIMHRD(W) briefed about SPPU Result analysis and reviewed the same.

The meeting ended with thanks to the chair.



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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss about the 12F and 2B progress	As per discussion in meeting planned and submitted.
2	To discuss about the new NAAC binary accreditation reform and second cycle .	Planned with academic coordinator and faculty heads and NAAC second cycle IIQA to be done by April end.
3	To discuss and review 2nd and 4th semester feedback discussion and analysis.	Reviewed with faculty, academic coordinator etc.
4	To discuss about MOU with Vatt Vriksh and Dr.Medha Tadpatrikar	Meeting with faculty. Discussed and implemented
5	To discuss SPPU Result analysis.	Reviewed and further guided for the same.



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