



DVV 6.5.2

Queries :

1. HEI is requested to kindly provide data template for this metric in the prescribed format given by NAAC.
2. Kindly note that data for the assessment period only to be considered in this metric. As provided IQAC meetings in supporting documents for academic year 2023-24 should not be considered.
3. Kindly provide feedback and action taken reports of Meeting of IQAC during the assessment period.
4. Kindly note the supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal).
5. Kindly provide certificates of quality audit accreditation recognized by state, national or international agencies such as NAAC, NBA etc.
6. Kindly provide report of Academic and Administrative Audit (AAA) and follow-up action taken, during the assessment period.
7. Kindly note that all the Internal Audit done by the same HEI are not to be considered.

Justification related to all Queries Attached Documents are

DVV Query	Description	Document with page number
1	Kindly provide data template for this metric in the prescribed format given by NAAC	Data is given in prescribed format
2	Kindly note that data for the assessment period only to be considered in this metric	IQAC MOM of assessment period only provided
3	Feedback and action taken reports of Meeting of IQAC during the assessment period	Attached
4	Supporting documents pertaining to NIRF	Attached & Justified
5	Provide certificates of quality audit accreditation such as NAAC, NBA	Attached
6	AAA report and follow-up action	Attached
7	All the Internal Audit done by the same HEI are not to be considered	Justified


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Justifications

DVV-1:

- HEI is requested to kindly provide data template for this metric in the prescribed format given by NAAC.

Justification :

- There was no data template for this metric.
- Metric was related to Quality assurance initiatives of the institution include: 1.Regular meeting of Internal Quality Assurance Cell (IQAC);2.Academic and Administrative Audit (AAA) and follow-up action taken 3 Collaborative quality initiatives with other institution(s) 4. Participation in NIRF and other recognized rankings 5 Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

Sa	Options	Response	Justification - Attachment	
1	Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented	Yes	Regular IQAC meetings are taken. Quality initiative actions are implemented.	IQAC MOM + Action taken reports are attached.
2	Academic and Administrative Audit (AAA) and follow-up action taken	Yes	AAA audit is done conducted by the external audit team	AAA report is attached.
3	Collaborative quality initiatives with other institution(s)	Yes	Collaborative activities are conducted with IBMR Institute, ATSS college and Shree Shiv Chhatrapati College Junner, SPPU	Collaborative Activity List is attached.
4	Participation in NIRF and other recognized rankings	Yes	Participated in NIRF Ranking	Participation is attached.
5	quality audit/accreditation by NAAC, NBA	Yes	NAAC accreditation cycle 1 done	NAAC certificate is attached.



DVV-2 :

2. Kindly note that data for the assessment period only to be considered in this matrix. As provided IQAC meetings in supporting documents for academic year 2023-24 should not be considered.

Justification :

- All IQAC MOM and Action taken report for the assessment period is attached herewith.

DVV-3 :

3. Kindly provide feedback and action taken reports of Meeting of IQAC during the assessment period.

Justification :

- Action taken Report and Feedback is attached.

DVV-4 :

4. Kindly note the supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal.)

Justification :

- HEI has participated in NIRF. Participation document is attached.


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DVV-5 :

5. Kindly provide certificates of quality audit accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Justification :

- NAAC Certificate of Cycle 1 is attached.

DVV-6 :

6. Kindly provide report of Academic and Administrative Audit (AAA) and follow-up action taken, during the assessment period.

Justification :

- AAA conducted for Year 2022-23 is Attached.

DVV-7 :

7. Kindly note that all the Internal Audit done by the same HEI are not to be considered

Justification :

- AAA auditors appointed for Internal Audit are not from HEI. Team comprises of Two External auditors. Dr L K Tripathi from Director SBILMS, Pune University and Dr A Deoskar, Principal ATSS CBSCA College Pune university.


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Collaborative quality initiatives with other institution(s)

SN	Name of the MoU / linkage	Name of the institution / industry with whom the MoU / linkage is made, with contact details	Year of signing MoU / linkage	Purpose of the MoU/Linkage (Internship, on-the-job training, project work, student / faculty exchange and collaborative research)	List the actual activities under each MoU / Linkage and web-links year-wise
1	MOU for Academic & Research collaboration	SAITO University College Malaysia	2023	Exchange of learning information, research collaboration at global level. Jointly organizing seminars, conferences, workshops	Resource person invited for virtual sessions during International Research Conference in Jan 2023 for ANVESH 2023
2	MOU for Academic & Research collaboration	Shri Dhaserwari Manav Vikas Manada's College of Agriculture, Gheorai Tanda, Ambhaji Nagar	2023	organise various workshop on entrepreneurship development, conduct practical training, generate self-employment opportunities	Career counselling Session conducted by Prof. Sonali Kishreagar and Prof Tukaram Telang
3	MOU for Academic & Research collaboration	Welford Education Group, London, UK	2022	1. Developing research projects jointly and avail funding 2. Exchange of academic information, material and facilities 3. Student Exchange 4. Faculty Exchange 5. organizing participation in joint symposium, seminar, conference, workshop etc. 6. Developing curriculum for twinning / joint program & allowing students to undertake part of program /course of study at each institution promoting such other activities program as mutually agreed upon from time to time	Dr. Eshtrullah Saffi invited as speaker for Anvesh-2023 International Research Conference organised on 20th and 21st January 2023
4	MOU for Academic Cooperation	Shree Shiv Chhatrapati College, Junnar, Pune	2022	1. To foster collaboration, provide opportunities for global experience 2. Joint proposal and engagement in research or training program 3. Exchange on reciprocal basis students at UG, PG and	Career counselling Session conducted by Prof. Sonali Kishreagar and Prof Tukaram Telang



				Doctoral level for ltd period of time	
5	MOU for Academic collaboration	Gramamati Mandal's Arts, Commerce & Science College, Narayangaon, Pune	2022	promotion of exchange of faculties for teaching / collaborative research, internship, semester exchange of UG / PG students	Career counselling Session conducted by Prof. Sonali Kulkarni and Prof. Tukaram Telang
6	MOU & Linkages	IBMR	2021	Collaborative faculty development activities, Better accreditation support and seminars	Dr. Sampada Gupchop (IBMR), appointed as external supervisor for SIP viva voce.
7	Research Collaboration	SPPU Commerce and Management Department	2022	Academic, Research, Exchange of experts etc.	Anvesh-2023 International Research Conference organised on 20th and 21st January 2023. Dr. Prag Kulkar Pro-VC-SPPU was Chief Guest for the conference.
8	MOU and Linkage	The Institute of Cost Accountants of India nasik Chapter	2022	Expert sessions on Accounting and Taxation, IT support service	Prof. Maithili Malpure Conducted a session on Accounting
9	MOU and Linkage		2021	Expert sessions on legal aspects, law and IPP. Faculty exchange on mutual consent	DR. Laxkush Singh Conducted a session on Accounting
10	MOU & Linkages	SP College ATSS College	2019	Collaborative faculty development activities, Better accreditation support and seminars	Faculties participated in FDP organised by ATSS



IQAC-MINUTES OF MEETING I –(2022-23)

Date :-05/08/2022

Dr. Mayanka Sharma, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting. She presented the activities for the period and proposal for the academic year 2022-23. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting
- ❖ To discuss and plan for upcoming international conference.
- ❖ To review the existing alumni association and invite new alumni to join the association.
- ❖ To discuss about additional intake for IIMHRD(W).
- ❖ To discuss MBA I- student induction and extra-curricular activities.
- ❖ To discuss and plan for semester III.

Members Present

S.No	Name of the Members	Designation
1	Dr. Mayanka Sharma	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. A. Goyal	Member (Local Society)
4	Ms. Ramashiv Kumar	Member (Industrialist)
5	Prof. Nirupama Mundada	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Mr. Tukaram Telange	Faculty (Member)
8	Prof. Pooja Karekar	Alumni Representative (Member)
9	Ms. Kajitija Kudale	Student (Member)
10	Ms. Rutika Raksha	Student (Member)
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jitry	IQAC Co-Ordinator




IQAC Minutes of meeting

- ❖ The minutes of IQAC meeting previously held were read out and reviewed. The chairperson welcomed the members and briefed about the development and plans for the institute. The chairperson put before the member the first point of the agenda namely, approval of the previous minutes of meeting held, which was unanimously approved by the members.
- ❖ The Director, IIMHRD(W), discussed about the international conference to be organized in Jan 2025.
- ❖ Review of the alumni association was done and new improvements like adding newly graduated students in the alumni association was suggested by the members.
- ❖ Review about the additional intake for IIMHRD(W) and discussed.
- ❖ Director, IIMHRD(W) briefed about induction program and various extra-curricular activities planned for the students of semester one.
- ❖ Director, IIMHRD(W) briefed about semester third, exams, summer internship status and various activities for the students.

The meeting ended with thanks to the chair.




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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss and plan for international conference.	As per discussion in the meeting all areas mentioned were implemented.
2	To review the existing alumni association and invite new alumni to join the association.	Implemented with the help from placement cell.
3	To discuss about additional intake for IIMHRD(W)	As per discussion it got implemented.
4	To plan student induction and extra-curricular activities.	As per discussion it got implemented.
5	To discuss and plan for semester III.	As discussed in meeting was implemented.



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Date :-30/11/2022

IQAC-MINUTES OF MEETING II – (2022-23)

Dr. Mayanka Sharma, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 30/11/2022 at 10:00 am in conference hall. He presented the activities for the period and submitted a proposal for the academic semester. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting
- ❖ To discuss and plan for the research conference in association with SPPU.
- ❖ To discuss progress about additional intake application.
- ❖ To audit progress of alumni committee.
- ❖ To discuss students participation in various academic and extra-curricular activities.
- ❖ To plan for annual events like Vista, Manthan.
- ❖ To plan about Industrial visit.

Members Present:

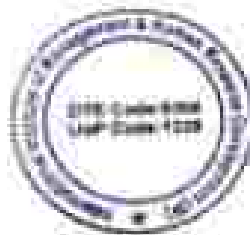
S.No	Name of the Members	Designation
1	Dr. Mayanka Sharma	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. A. Goyal	Member (Local Society)
4	Ms. Ramashiv Kumar	Member (Industrialist)
5	Prof. Nirupama Mundada	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Mr. Tukaram Telange	Faculty (Member)
8	Prof. Pooja Katekar	Alumni Representative (Member)
9	Ms. Kshitiya Kudale	Student (Member)
10	Ms. Rutika Rakabe	Student (Member)
11	Prof. Shraddha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jey	IQAC Co-Ordinator



Minutes:

- ❖ The minutes of the previous IQAC meeting were read out and reviewed. The chairperson welcomed the members and briefed about the development and the future plan of the institute. The chairperson put before the member the first point of the agenda namely, approval of the minutes of previous meeting held, which was unanimously approved by the members.
- ❖ The Director, IIMHRD(W), discussed about the proposed research conference in association with SPPU and its overall planning.
- ❖ It was decided for additional intake which was upheld unanimously by all the members.
- ❖ The ongoing efforts to add new graduated students in the alumni association reviewed and necessary guidelines were issued.
- ❖ The students' participation level for various academic and extra-curricular activities was reviewed and necessary actions were recommended to encourage student.
- ❖ A plan about entire organization of annual events like Vista, Manthan discussed and suggestions were given for its successful execution.
- ❖ The placement cell informed about the upcoming, planned industry visit.

The meeting ended with thanks to the chair.




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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To plan for the events like research conference in association with SPPU.	As per discussion a meeting of respective heads was summoned and implemented.
2	To discuss progress about additional intake application	As per discussion implemented.
3	To audit progress of alumni committee.	Implemented with the help of placement cell.
4	To discuss students' participation in various academic and extra-curricular activities.	Discussed with faculties, co-coordinator and implemented.
5	To plan for annual events like Vista, Manthan.	Discussed with program head, faculty, students and implemented.
6	To plan student industry visit.	Discussed with placement cell and executed.




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IQAC-MINUTES OF MEETING III –(2022-23)

Dr. Mayanka Sharma, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 10/2/2023 at 12.00 pm in conference hall. She presented the activities for the period from November 2022 and proposal for the academic year 2022-23 second half. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting
- ❖ To discuss and review about AISHE and AQAR 2021-22
- ❖ To discuss about curriculum subject review and improve delivery of lectures to give students industry up-to-date knowledge.
- ❖ To review availability of books, journals, magazines etc. in the library and order copies.
- ❖ To discuss about the international conference execution
- ❖ To plan student extra-curricular activities and proposed cultural events for upcoming Vista, Manthan.
- ❖ To plan for student's summer internship project.

Members Present

	Name of the Members	Designation
1	Dr. Mayanka Sharma	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. D.M Phadtare	Member (Local Society)
4	Mr. Ramashri Kumar	Member (Industrialist)
5	Prof. Pooja Karekar	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Ms. Dhanashree Ganekar	Alumni Representative (Member)
8	Ms. Kshutija Kudale	Student (Member)
9	Ms. Rutika Raksha	Student (Member)
10	Mr. Aishwarya Hamant	Member
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Iby	IQAC Co-Ordinator



Minutes of Meeting:

- ❖ The minutes of IQAC meeting held on 30/11/2021 were read out and reviewed. The member secretary welcomed the members and briefed about the development of the institute. The Chairperson put before the member the first point of the agenda namely, approval of the minutes of meeting held, which was unanimously approved by the members.
- ❖ The Director discussed and reviewed about AISHE and AQAR 2021-22 to be submitted.
- ❖ The Director, IIMHRD(W), discussed about curriculum, subject completion and SPPU exams.
- ❖ The Director, IIMHRD(W), discussed about the research conference, faculty participation etc.
- ❖ Discussion happened about availability of books, journals etc. in library and to re-order extra copies if shortfall.
- ❖ Director, IIMHRD(W) briefed about planned extra-curricular activities for the upcoming VISTA.
- ❖ The members discussed about students' summer internship.

The meeting ended with thanks to the chair.

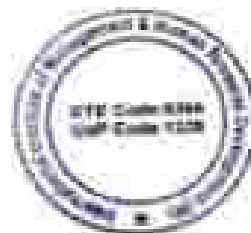



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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss and review about AISHE and AQAR 2021-22.	As discussed in the meeting faculty was gives guidelines to act accordingly.
2	To design induction program to engage the students properly.	As decided a meeting with induction in charge and faculty conducted and implemented
3	To review availability of books, journals, magazines etc. in the library and re-order required extra copies.	Meeting with librarian and requirement from faculty ascertained and implemented.
4	To discuss about the international conference execution	Implemented
5	To plan student extra-curricular activities and proposed cultural events for upcoming Vista, Manthan.	Implemented
6	To plan for students summer internship project.	Meeting with placement cell and implemented.




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**IQAC-MINUTES OF MEETING IV –(2022-23)**

Dr. Mayanka Sharma, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 25/5/2023 at 10.00 am in conference hall. She presented the activities for the period and proposal for the academic year 2022-23. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting
- ❖ To discuss about the final review of AQAR 2021-22.
- ❖ To discuss and review 2nd and 4th semester academic progress and take corrective action, if any.
- ❖ To plan for the next semester.
- ❖ To discuss various upcoming events.
- ❖ To increase faculty research output.

Members Present:

S.No	Name of the Members	Designation
1.	Dr. Mayanka Sharma	Chairperson.
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. D.M Phadtare	Member (Local Society)
4.	Mr. Ramashry Kumar	Member (Industrialist)
5	Prof. Pooja Karekar	Faculty (Member)
6	Prof. Sonali Kahiragar	Faculty (Member)
7	Ms. Dhanashree Gaurkar	Alumni Representative (Member)
8	Ms. Kshitiya Kudale	Student (Member)
9	Ms. Rutika Rakabe	Student (Member)
10	Mr. Aishwarya Hamand	Member.
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Eharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator



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Minutes of Meeting

- ❖ The minutes of governing council meeting held on 10/2/2023 were read out and reviewed. The chairperson welcomed the members and briefed about the development and the plan for the institute. The chairperson put before the member the first point of the agenda namely, approval of the minutes of previous meeting held, which was unanimously approved by the members.
- ❖ To discuss about the final review of AQAR 2021-22.
- ❖ The Director, IIMHRD(W) discussed and reviewed 2nd and 4th semester academic progress and take corrective action, syllabus completion and gave guidelines for betterment.
- ❖ Academic plan and other extra-curricular activities for the next semester discussed and briefed to all meeting participants.
- ❖ Discussion about proposed cultural events happened.
- ❖ Discussion about various upcoming events event and a review of students' level of participation.
- ❖ Director, IIMHRD(W) briefed about faculty research output and reviewed the same. The meeting ended with thanks to the chair.




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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss about the final review of AQAR 2021-22	As per discussion in meeting planned and submitted
2	To discuss and review 2nd and 4th semester academic progress and take corrective action, if any	Reviewed with faculty, academic coordinator etc.
3	To plan for the next semester.	Planned with academic coordinator and faculty heads.
4	To discuss various upcoming events	Meeting with faculty. Discussed and implemented with student council.
5	To increase faculty research output.	Reviewed and further guided for the same.




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IQAC-MINUTES OF MEETING I –(2021-22)

Date :-19/06/2021

Dr. Anand Deshmukh, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting. He presented the activities for the period and proposal for the academic year 2021-2022. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting.
- ❖ To discuss about the betterment of various aspects about admission, hostel, placement, cafeteria-mess etc.
- ❖ To carry out minute repair work related to infrastructure.
- ❖ To review the existing alumni association and invite new alumni to join the association.
- ❖ To discuss the mental & physical well-being of the students.
- ❖ To plan student induction and extra-curricular activities.
- ❖ To increase faculty research output.

Members Present:

S.No	Name of the Members	Designation
1	Dr. Anand Deshmukh	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr.D.M.Phadtare	Member (Local Society)
4	Ms. Ramashiv Kinnar	Member (Industrialist)
5	Prof. Pooja Karekar	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Ms. Dhanashree Ganekar	Alumni Representative (Member)
8	Ms. Sanora Savant	Student (Member)
9	Ms. Jeeritha Mudalkar	Student (Member)
10	Mr. Karishma Meshram	Member
11	Prof. Shradha Bansode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator



IQAC Minutes of meeting:

- ❖ The minutes of IQAC meeting previously held were read out and reviewed. The chairperson welcomed the members and briefed about the development and the future plan of the institute. The chairperson put before the member the first point of the agenda namely, approval of the minutes of meeting held, which was unanimously approved by the members.
- ❖ The Director, IIMHRD(W), discussed about the betterment of various aspects like admission, hostel, placement, and cafeteria-mess.
- ❖ It was decided to conduct minute infrastructure related work unanimously by all the members.
- ❖ Review of the alumni association was done and new improvements like adding newly graduated students in the alumni association was suggested by the members.
- ❖ Review about student mental and physical well-being done and measures were suggested by the members to improve like stress bursting sessions, yoga, sports etc.
- ❖ Director, IIMHRD(W) briefed about induction program and various extra-curricular activities planned for the students of semester one, two and semester four.
- ❖ In order to increase research out-put the incentive scheme declared for the faculty.

The meeting ended with thanks to the chair.



[Signature]
DIRECTOR
IIMHRD (W)
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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss about the betterment of various aspects about admission, hostel, placement, cafeteria-mess etc.	As per discussion in the meeting all areas mentioned were implemented.
2	To carry out minute repair work related to infrastructure	As per discussion an audit was done and the repairing was carried out.
3	To review the existing alumni association and invite new alumni to join the association.	Implemented with the help from placement cell.
4	To discuss the mental & physical well-being of the students.	As per discussion it got implemented.
5	To plan student induction and extra-curricular activities.	As discussed a meeting was held and implemented.
6	To check the possibility of installing solar system to save electricity.	Implemented.
7	To increase faculty research-output.	It was discussed and implemented and given proper guidelines.



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DIRECTOR
IIMHRD (W)
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IQAC-MINUTES OF MEETING II – (2021-22)

Dr. Anand Deshmukh, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 09-10-21 at 10.00 am in conference hall. He presented the activities for the period and submitted a proposal for the academic semester. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda

- ❖ To read and approve the minutes of last meeting.
- ❖ To plan for the events like research conference in association with SPPU.
- ❖ To carry out audit related to infrastructure.
- ❖ To audit progress of alumni committee.
- ❖ To discuss students participation in various academic and extra-curricular activities.
- ❖ To plan for annual events like Vista, Marathon.
- ❖ To plan student industry visit.

Members Present

S.No	Name of the Members	Designation
1	Dr. Anand Deshmukh	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. D.M.Phadtare	Member (Local Society)
4	Ms. Ramashri Kumar	Member (Industrialist)
5	Prof. Pooja Karekar	Faculty (Member)
6	Prof. Sonali Kahirsagar	Faculty (Member)
7	Ms. Dhanashree Gaurikar	Alumni Representative (Member)
8	Ms. Sanora Sawant	Student (Member)
9	Ms. Jeevitha Mudaliar	Student (Member)
10	Ms. Ashwaraya Hansand	Member
11	Prof. Shraddha Bassode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator



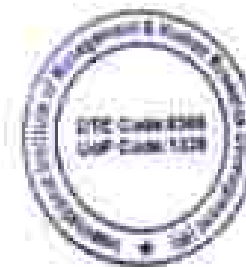
Anand Deshmukh
DIRECTOR
IIMHRD (W)
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Minutes:

- ❖ The minutes of the previous IQAC meeting were read out and reviewed. The chairperson welcomed the members and briefed about the development and the future plan of the institute. The chairperson put before the member the first point of the agenda namely, approval of the minutes of meeting held, which was unanimously approved by the members.
- ❖ The Director, IIMHRD(W), discussed about the proposed research conference in association with SPPU and its overall arrangement.
- ❖ It was decided to conduct audit of the infrastructure and was upheld unanimously by all the members.
- ❖ The ongoing efforts to add newly graduated students in the alumni association reviewed and necessary guidelines were issued.
- ❖ The students' participation level for various academic and extra-curricular activities was reviewed and necessary actions were recommended to encourage student to fully participate.
- ❖ A plan about entire organization of annual events like Vista, Manthan discussed and suggestions were given for its successful execution.
- ❖ The placement cell informed about the upcoming, planned industry visit.

The meeting ended with thanks to the chair.



Sandhya
DIRECTOR
IIMHRD (W)
PUNE



ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To plan for the events like research conference in association with SPPU.	As per discussion a meeting of respective heads was summoned and implemented.
2	To carry out audit related to infrastructure.	As per discussion implemented.
3	To audit progress of alumni committee.	Implemented with the help of placement cell.
4	To discuss students' participation in various academic and extra-curricular activities.	Discussed with faculty, co-coordinator and implemented.
5	To plan for annual events like Vista, Manthan.	Discussed with program head, faculty, students and implemented.
6	To plan student industry visit.	Discussed with placement cell and executed.



Signature
DIRECTOR
IIMHRD (W)
PUNE



IQAC-MINUTES OF MEETING III –(2021-22)

Dr. Mayanka Sharma, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 12/2/2022 at 11.00 am in conference hall. She presented the activities for the period from October 2021 and proposal for the academic year 2021-22 second half. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting
- ❖ To discuss about curriculum and improve further delivery of lectures to give students up-to-date knowledge.
- ❖ To carry out class room related repair if required for new academic year
- ❖ To design induction program and other activities to engage the students properly.
- ❖ To review availability of books, journals, magazines etc. in the library and re-order required extra copies.
- ❖ To plan student extra-curricular activities for upcoming session.
- ❖ To plan for student's summer internship project.

Members Present

	Name of the Members	Designation
1	Dr. Mayanka Sharma	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. D.M.Phadtare	Member (Local Society)
4	Mr. Ramashiv Kumar	Member (Industrialist)
5	Prof. Pooja Karakur	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Ms. Dhanashree Ganekar	Alumni Representative (Member)
8	Ms. Sanora Sawant	Student (Member)
9	Ms. Kshitija Kudale	Student (Member)
10	Mr. Aishwarya Hamand	Member
11	Prof. Shradha Bamsode	Faculty (Member)
12	Ms. Bharati Vinode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator



Minutes of Meeting

- ❖ The minutes of IQAC meeting held on 9/10/2021 were read out and reviewed. The member secretary welcomed the members and briefed about the development and the future of the institute. The Chairperson put before the member the first point of the agenda namely, approval of the minutes of meeting held, which was unanimously approved by the members.
- ❖ The Director, IIMHRD(W), discussed about curriculum and to bring further improvement in delivery of lectures to impart updated knowledge to the students.
- ❖ It was decided to well equip class rooms, library, IT hall for new academic year.
- ❖ It was discussed about the induction program and other activities to engage students properly.
- ❖ Discussion happened about availability of books, journals etc. in library and to re-order extra copies if shortfall.
- ❖ Director, IIMHRD(W) briefed about planned extra-curricular activities for the upcoming session.
- ❖ It was discussed about students' summer internship project.

The meeting ended with thanks to the chair.




DIRECTOR
IIMHRD (W)
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**ACTION TAKEN REPORT**

SR.NO	AGENDA	ACTION TAKEN
1	To discuss about curriculum and improve further delivery of lectures to give students up-to-date knowledge.	As discussed in the meeting faculty was given guidelines to act accordingly.
2	To carry out class room related repair if required for the semester.	Implemented from maintenance department.
3	To design induction program to engage the students properly	As decided a meeting with induction in charge and faculty conducted and implemented
4	To review availability of books, journals, magazines etc. in the library and re-order required extra copies.	Meeting with librarian and requirement from faculty ascertained and implemented.
5	To plan student extra-curricular activities for upcoming session.	Implemented
6	To plan for students summer internship project.	Meeting with placement cell and implemented.



DIRECTOR
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**IQAC-MINUTES OF MEETING IV –(2021-22)**

Dr. Mayanka Sharma, Director, IIMHRD(W) greeted and welcomed all the members and started the meeting on 22/5/2022 at 11:00 am in conference hall. She presented the activities for the period and proposal for the academic year 2022-23. The details of the discussion made during the meeting and the necessary resolutions and the approvals are listed in the minutes of meeting.

Agenda:

- ❖ To read and approve the minutes of last meeting
- ❖ To discuss about the proposed research conference.
- ❖ To discuss and review 1st and 3rd semester academic progress and take corrective action, if any.
- ❖ To plan for the next semester.
- ❖ To discuss proposed cultural events.
- ❖ To discuss various upcoming sports events and see students' level of participation.
- ❖ To increase faculty research output.

Members Present:

S.No	Name of the Members	Designation
1	Dr. Mayanka Sharma	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. D.M.Phadtare	Member (Local Society)
4	Mr. Ramashiv Kumar	Member (Industrialist)
5	Prof. Pooja Karekar	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Ms. Dhanashree Gaikar	Alumni Representative (Member)
8	Ms. Sanora Sawant	Student (Member)
9	Ms. Kalpiya Kudale	Student (Member)
10	Mr. Anshwarya Hamant	Member
11	Prof. Shraddha Bamode	Faculty (Member)
12	Ms. Bharati Vusode	Administrative officer (Member)
13	Dr. Beena Jiby	IQAC Co-Ordinator

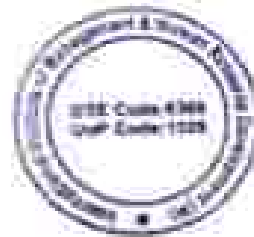


DIRECTOR
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Minutes of Meeting

- ❖ The minutes of governing council meeting held on 12/3/2022 were read out and reviewed. The chairperson welcomed the members and briefed about the development and the future plan of the institute. The chairperson put before the member the first point of the agenda namely, approval of the minutes of meeting held, which was unanimously approved by the members.
 - ❖ The Director, IIMHRD(W), discussed about the proposed research conference, faculty participation etc.
 - ❖ The Director, IIMHRD(W) discussed and reviewed 1st and 3rd semester academic progress, syllabus completion and gave guidelines for betterment.
 - ❖ Academic plan and other extra-curricular activities for the next semester discussed and briefed to all meeting participants
 - ❖ Discussion about proposed cultural events happened.
 - ❖ Discussion about upcoming sports event and a review of students' level of participation.
- ❖ Director, IIMHRD(W) briefed about faculty research output and reviewed the same. The meeting ended with thanks to the chair.

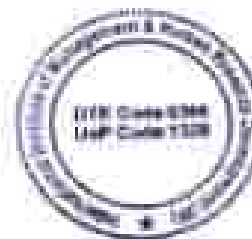



 DIRECTOR
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ACTION TAKEN REPORT

SR.NO	AGENDA	ACTION TAKEN
1	To discuss about the proposed research conference.	As per discussion in meeting planned and implemented.
2	To discuss and review 1 st and 3 rd semester academic progress and take corrective action, if any.	Reviewed with faculty, academic coordinator etc.
3	To plan for the next semester.	Planned with academic coordinator and faculty heads.
4	To discuss proposed cultural events.	Meeting with cultural event in-charge & implemented.
5	To discuss various upcoming sports events and see students level of participation.	Discussed and implemented with student council.
6	To increase faculty research output.	Reviewed and further guided for the same.



DIRECTOR
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Internal Quality Assurance cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance cell of the academic year 2020-21 was held on 10/06/2020 at 1.00 pm on MS team platform. The meeting was chaired by Dr. A. A. Deshmukh, Director of the Institute and the following members were present for the meeting

S. No	Name of the Members	Designation
1	Dr. Anand Deshmukh	Chairperson
2	Mr. S. Shiviraman	Management (Member)
3	Mr. D.M. Phadure	Member (Loyal Society)
4	Mr. Ramashir Karmar	Member (Individual)
5	Prof. Inoja Karmar	Faculty (Member)
6	Prof. Soumi Khatasagar	Faculty (Member)
7	Ms. Dhanshree Gujkar	Alumni Representative (Member)
8	Ms. Diksha Tawari	Student (Member)
9	Ms. Seertha Mishra	Student (Member)
10	Mr. Suresh Chavre	Member
11	Prof. Shridha Bhusale	Faculty (Member)
12	Mr. Ashok Dombale	Administrative officer (Member)
13	Dr. Beena Jit	IQAC Co-Ordinator

Agenda

1. To review IAC meeting
2. To discuss summer internship program follow up
3. To arrange Faculty Development Program on virtual mode.
4. Planning for MBA 1st year admission
5. Any other relevant point/topic with the permission of the chair.

The committee discussed the above agenda and resolved the following

1. All the SP guides are instructed to take the follow up of the students who are doing SP under their guidance
2. Identify the expert for FDP/workshops especially on Research Methodology which will help the faculties to gain more insight on the subject.

Dr. Beena Jit

Coordinator



Dr. A. A. Deshmukh

Director

IIMHRD (W)

PUNE



Internal Quality Assurance cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance cell of the academic year 2020-21 was held on 07/09/2020 at 1:00 pm on MS team platform. The meeting was chaired by Dr. A. A. Deshmukh, Director of the institute and the following members were present for the meeting.

S.No.	Name of the Members	Designation
1	Dr. Anand Deshmukh	Chairperson
2	Mr. S. Shrinivasan	Management (Member)
3	Mr. D.M. Phattare	Member (Local Society)
4	Mr. Ramnaray Kumar	Member (Industrialist)
5	Prof. Pooja Kulkarni	Member
6	Prof. Sushil Kshirsagar	Member
7	Ms. Dhanshree Gaikwad	Alumni Representative (Member)
8	Ms. Diksha Triwad	Student (Member)
9	Mr. Jeevanta Muditkar	Student (Member)
10	Mr. Nayanish Chere	Monitor
11	Prof. Shambhu Bainsode	Faculty (Member)
12	Mr. Ashok Dhotule	Administrative officer (Member)
13	Dr. Pooja Jitly	IQAC Co-Ordinator

Agenda:

To review last meeting

1. To take account of the syllabus completion of IIIrd sem Student (College classes)
2. To finalize the date for SP submission and internal site visit
3. To take the review of the placement process
4. To discuss about the preparation of university examination (online examination)
5. Any other relevant point/topic with the permission of the chair.

The committee discussed the above agenda and resolved the following

1. The status of the SP report is taken and instructed coordinator to send the guidelines for project report preparation and mid October is decided for SP report submission
2. Syllabus completion status has been discussed and instructed faculties to share notes with students for preparation
3. Review of placement has been taken from placement team and team proposed college visits for preparation of aptitude, instructed placement team for identification of expert and arrange the same
4. Instructed the exam team to connect with university exam department to understand the pre-requisites for examination through online mode.


Dr. Pooja Jitly
Coordinator




Dr. A.A. Deshmukh
Director
IIMHRD For Women
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Internal Quality Assurance cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance cell of the academic year 2020-21 was held on 27/12/2020 at 1:00 pm in 4th floor platform. The meeting was chaired by Dr. A.A. Deshmukh, Director of the Institute and the following members were present for the meeting.

S.No	Name of the Members	Designation
1	Dr. Anand Deshmukh	Chairperson
2	Mr. S. Shrinani	Management (Member)
3	Mr. D.M. Phadare	Member (Local Society)
4	Mr. Rameshwar Kadam	Member (Industry)
5	Prof. Pooja Kulkarni	Faculty (Member)
6	Prof. Smita Kshirsagar	Faculty (Member)
7	Ms. (Shashree) Gadhkar	Alumni Representative (Member)
8	Ms. Divyaja Trivari	Student (Member)
9	Ms. Jeevika Mishra	Student (Member)
10	Mr. Nirmal Chav	Member
11	Prof. Srushti Humde	Faculty (Member)
12	Mr. Ashok Dombale	Administrative officer (Member)
13	Dr. Kema Jit	IQAC Co-Chairman


1. To review last meeting.
2. To ensure the smooth conclusion of the entire classes for the final year students.
3. To finalize the subject allocation for the academic year.
4. Any other relevant point/topic with the permission of the chair.

The committee discussed the above agenda and resolved the following.

1. Subject allocation has been done for MBA 1st year.
2. HOD's has been instructed to finalize the academic calendar and subjects.


Dr. Kema Jit,
Co-Chairman




Dr. A.A. Deshmukh
DIRECTOR
IIMHRD (W)
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Internal Quality Assurance cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance cell of the academic year 2020-21 was held on 17/03/2021 at 10:00 am in MS team auditorium. The meeting was chaired by Dr. A. A. Deshmukh, Director of the Institute and the following members were present for the meeting.

S.No	Name of the Members	Designation
1	Dr. Anand Deshmukh	Chairperson
2	Mr. S. Sridharan	Management (Member)
3	Mr. D.M. Phadnis	Member (Legal Society)
4	Mr. Ramnath Kumar	Member (Industrialist)
5	Prof. Poornima Karkar	Faculty (Member)
6	Prof. Sonali Kshirsagar	Faculty (Member)
7	Ms. Dhruvashree Gaurlal	Alumni Representative (Member)
8	Ms. Divisha Tiwari	Student (Member)
9	Ms. Jeevitha Mulakar	Student (Member)
10	Mr. Nirmala Chote	Member
11	Prof. Shradha Damode	Faculty (Member)
12	Ms. Ashok Dombale	Administrative officer (Member)
13	Dr. Beena Jibh	IQAC Co-Coordinator

Agenda:


1. Approval for last Minutes of meeting.
2. To discuss about summer internship SPPU Visit in online mode.
3. To arrange Guest Lectures on virtual mode.
4. Planning for MBA IV sem.
5. Any other relevant point/topic with the permission of the chair.

The committee discussed the above agenda and resolved the following:

1. All the SIP guides are instructed to take the follow-up of the students who are doing SIP under their guidance and prepare them for Final SPPU Visit.
2. Identify the Expert for guest lectures which will help the students to gain more insight on the various topics.
3. Subject allocation has been discussed and done for MBA IV sem.


Dr. Beena Jibh
Coordinator




Dr. A. A. Deshmukh
Director
IIMHRD (W)
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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance Cell of the Academic Year 2019-20 was held on 01/03/2020 at 3:00 PM, in conference Room. The meeting was chaired by A. A. Deshmukh, Director of the Institute and the following members were present for the meeting

Sl. No.	Name of the member	Designation
1	Dr. A.A. Deshmukh	Chairperson
2	Prof. Praga Kumbhar	Member
3	Prof. Sonali Kulkarni	Member
4	Prof. Shrutika Bhamare	Member
5	Mr. S. Shrivastav	Member (Management)
6	Mr. Ashok Dootbale	Member (Administrative officer)
7	Mr. D. M. Phadnis	Member (Local Society)
8	Ms. Diksha Tripathi	Member (Student)
9	Ms. Dhanshree Gaunkar	Member (Alumni)
10	Mr. Navrosh Chavhan	Member (Employee)
11	Mr. Ramashiv Kumar	Member (Industrialist)
12	Ms. Sonal Bhaskar	Member (State/Member)
13	Dr. Beena Jitly	Coordinator IQAC

Agenda:

1. To review last meeting
2. To Discussion on registration and organization of Alumni meet
3. Framing research policies and organization of conferences/workshops/NTIP
4. Planning for CSR activity
5. Any other relevant points/topic with the permission of Chairperson

The committee discussed the above agenda and resolved the following

1. Guidelines and action points discussed for registration and organization of alumni meet.
2. Research Culture must be strengthened by motivating faculties and Students to write the quality Research Paper and current and relevant topics must be identified for the conferences, Sales workshops should be arranged.
3. Identification of the NGO for smooth operations for the CSR activity.


Dr. Beena Jitly

Coordinator IQAC




Dr. A.A. Deshmukh

DIRECTOR
IIMHRD (W)
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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance Cell of the Academic Year 2019-20 was held 07/09/2019 at 3:00 PM, on MS Team Platform. The meeting was chaired by Dr. A. A. Deshmukh, Director of the Institute and the following members were present for the meeting:

Sr. No.	Name of the member	Designation
1.	Dr. A.A. Deshmukh	Chairperson
2.	Prof. Pooja Kankat	Member
3.	Prof. Sonali Kharasgar	Member
4.	Prof. Shraddha Barvade	Member
5.	Mr. S. Shrinivas	Member (Management)
6.	Mr. Aditya Dombale	Member (Administrative officer)
7.	Mr. D. M Phadnis	Member (Local Society)
8.	Ms. Disha Joshi	Member (Student)
9.	Ms. Dhanshree Gaiskar	Member (Alumni)
10.	Mr. Naveen Chavhan	Member (Employer)
11.	Mr. Ramesh V Kumar	Member (Educationist)
12.	Mr. Santosh Phadnis	Member (Student)
13.	Dr. Bama Jhy	Coordinate IQAC

Agenda:

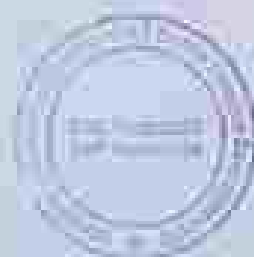
1. To review last meeting
2. To take account of the syllabus completion of B.Tech students (Online Classes)
3. To Finalize the data for SOP submission and Internal Viva Voce
4. To take the review of the placement process
5. To discuss about the preparation of university examination (Online examination)
6. Any other relevant point/topic with the permission of Chairperson.

The committee discussed the above agenda and resolved the following:

1. The status of the SOP report is taken and instructed coordinator to send the guidelines for project report preparation and mid October is decided for SOP report submission.
2. Syllabus completion status has been discussed and instructed faculties to check notes with students for preparation.
3. Review of placement has been taken from placement team and team proposed office session for preparation of update. Instructed placement team for identification of expert and arrange the same.
4. Instructed the exam team to contact IITB university exam department to understand the prerequisites for examination through Online mode.


Dr. Bama Jhy

Coordinate IQAC




Dr. A.A. Deshmukh

Director

DIRECTOR
IIMHRD (W)

PLINE



Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance Cell of the Academic Year 2019-20 was held 10/06/2020 at 1:00 PM, on MS-Team Platform. The meeting was chaired by Dr. A. A. Deshmukh, Director of the Institute and the following members were present for the meeting.

Sl. No.	Name of the member	Designation
1	Dr. A.A. Deshmukh	Chairperson
2	Prof. Pooja Karkar	Member
3	Prof. Sunil Kulkarni	Member
4	Prof. Shradha Bhande	Member
5	Mr. S. Srivastava	Member (Management)
6	Mr. Ashok Ghemare	Member (Administrative official)
7	Mr. D. N. Phadure	Member (Local Society)
8	Ms. Ekshita Tiwari	Member (Student)
9	Ms. Chaitanyee Ghorke	Member (Alumni)
10	Mr. Nitesh Chavhan	Member (Employer)
11	Mr. Ramadity Kumar	Member (Industry)
12	Ms. Sonit Mhaske	Member (Alumni)
13	Dr. Beena Jitly	Coodinator IQAC

Agenda:

1. To review last meeting.
2. To Discuss Summer Intensive Program follow up.
3. To arrange Faculty Development Program on virtual Mode.
4. Planning for MBA 1st Year admission.
5. Any other relevant points to be discussed with the permission of Chairperson.

The committee discussed the above agenda and resolved the following:

1. All the SIP guides are instructed to take the follow up of the students who are doing SIP under their guidance.
2. Identifying the expert for FDP/ Workshops especially on Research Methodology which help the faculties to gain more insights on the subject.

Dr. Beena Jitly

Coordinator IQAC



Dr. A.A. Deshmukh

Director

DIRECTOR
IIMHRD (W)
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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance Cell, of the Academic Year 2019-20 was held on 12/12/2020 at 3:00 PM, on MS Team Platform. The meeting was chaired by Dr. A. A. Deshmukh, Director of the Institute and the following members were present for the meeting:

Sl. No.	Name of the member	Designation
1	Dr. A.A. Deshmukh	Chairperson
2	Prof. Pooja Kankar	Member
3	Prof. Sonali Kshirsagar	Member
4	Prof. Shradha Ramande	Member
5	Mr. S. Srinivasan	Member (Management)
6	Mr. Ashok Dombale	Member (Administrative officer)
7	Mr. D. M. Phadnis	Member (Local Society)
8	Ms. Dilhira Taware	Member (Student)
9	Ms. Dhanshree Gaurkar	Member (Alumni)
10	Mr. Narenath Chere	Member (Employer)
11	Mr. Ramashy Kurse	Member (Industrialist)
12	Ms. Smita Mhaske	Member (Teacher)
13	Dr. Beena Jity	Coordinator IQAC

Agenda:

1. To review last meeting
2. To ensure the smooth conduction of the online classes for 11th Year Students.
3. To finalize the subject allocation for MBA 1st year.
4. To finalize academic calendar for the academic year.
5. Any other relevant point/topic with the permission of Chairperson.

The committee discussed the above agenda and received the following:

1. Subject allocation has been done for MBA 1st year.
2. HOD's has been instructed to finalize the academic calendar.

Dr. Beena Jity
Coordinator IQAC



Dr. A. A. Deshmukh

Director
IIMHRD (W)
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SAIBALAJI EDUCATIONAL SOCIETY'S
INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE
DEVELOPMENT



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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting Of Internal Quality Assurance Cell of the Academic Year 2018-19 was held 03/03/2019 at 3:00 PM, in conference Room. The meeting was chaired by A. A. Deshmukh, Director of the Institute and the following members were present for the meeting

Sr. No.	Name of the member	Designation
	Dr. A.A. Deshmukh	Chairperson
2	Prof. Poorna Karekar	Member
3	Prof. Sonali Kulkarni	Member
4	Prof. Shradha Bantode	Member
5	Mr. S. Shrinivasan	Member (Management)
6	Mr. Ashok Dumbre	Member (Administrative officer)
7	Mr. D. M. Phadare	Member Local Society
8	Ms. Diksha Tiwari	Member Student
9	Mr. Dhanshree Gaurkar	Member (Alumni)
10	Mr. Naunath Chote	Member (Em 10 er)
11	Mr. Ramashiv Kumar	Member (Industrialist)
12	Ms. Sonal Mhaske	Member (Stakeholder)
13	Dr. Beena Jib	Coordinator IQAC

Agenda:

1. To review last meeting
2. TO Discussion on Academic planning
3. Framing research policies and organization of conferences/workshops SVTP, 4. Planning for CSR
4. Any other relevant point topic with the permission of Chairperson

The committee discussed the above agenda and resolved the following

1. Guidelines and action points discussed for registration and organization of alumni meet.
2. Research Culture must be strengthened by motivating faculties and Students to write the quality Research Paper and current and relevant topics must be identified for the conferences, Sales workshops should be arranged.
3. Identification of the NGO for smooth operations for the CSR activity.

Dr. Beena Jib
Coordinator IQAC



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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance Cell of the Academic Year 2019-20 was held 07/09/2019 at 3:00 PM, on MS Team Platform. The meeting was chaired by Dr. A. A. Deshmukh, Director of the Institute and the following members were present for the meeting:

Sr. No.	Name of the member	Designation
	Dr. A. A. Deshmukh	Chair person
1	Prof. Poornima Karakar	Member
3	Prof. Sonali Kulkarni	Member
4	Prof. Shradha Bansode	Member
5	Mr. S. Shrinivasan	Member (Management)
6	Mr. Ashok Dombale	Member (Administrative officer)
7	Mr. D. M. Phadure	Member (Local Society)
8	Ms. Divyasha Triwari	Member Student
9	Ms. Dhanashree Gunakar	Member Alumni
10	Mr. Navnath Chore	Member Employer
11	Mr. Ramasiv Kumar	Member Industrialist
12	Ms. Sonal Mitaske	Member (Stakeholder)
13	Dr. Beena W	Coordinator IQAC

Agenda:

1. To review last meeting
2. To take account of the syllabus completion of offline students (Online Classes)
3. TO Finalize the date for SIP submission and Internal Viva-Voce
4. To take the review of the placement process
5. To discuss about the preparation of university examination (Online examination)
6. Any other relevant point topic with the permission of Chairperson

The committee discussed the above agenda and resolved the following

1. The status of the SIP report is taken and instructed coordinator to send the guidelines for project report preparation and mid October is decided for SIP report submission
2. Syllabus completion status has been discussed and instructed faculties to share notes with students for preparation.
3. Review of placement has been taken from placement team and team proposed online session for preparation of aptitude, instructed placement team for identification of expert and arrange the same. Instructed the exam team to connect with university exam department to understand the pre-requisites for examination through Online mode

Dr. Beena W



**SAJBALAJI EDUCATIONAL SOCIETY'S
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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance Cell of the Academic Year 2018-19 was held 10/04/2019 at 3:00 PM on MS Team Platform. The meeting was chaired by Dr. A. A. Deshmukh, Director Of the Institute and the following members were present for the meeting:

Sr. No.	Name of the member	Designation
	Dr. A.A. Deshmukh	Chairperson
2	Prof. Poornima Karekar	Member
3	Prof. Sonali Kulkarni	Member
4	Prof. Shradha Bamode	Member
5	Mr. S. Shrivastav	Member (Management)
6	Mr. Ashok Dombale	Member (Administrative officer)
7	Mr. D. M. Phasare	Member Local Society
	Ms. Divyanshi Tiwari	Member Student
9	Ms. Dhanashree Ganekar	Member Alumni
10	Mr. Naranath Chore	Member Em (0 er)
11	Mr. Ramashiv Kumar	Member (Industrialist)
12	Ms. Sonal Mhaske	Member (Stakeholder)
13	Dr. Beena - ib	Coordinator IAC

Agenda:

1. To review last meeting
2. To Discuss Summer Internship Program follow up
3. TO arrange Faculty Development Program on virtual Mode
4. Planning for MBA 1st Year admission
5. Any other relevant point/topic with the permission of Chairperson.

The committee discussed the above agenda and resolved the following:

1. All the FDP guides are instructed to take the follow up of the students who are doing FDP under their guidance
2. Identifying the expert for FDP Workshops especially on Research Methodology which help the faculties to gain more insights on the subject


Dr. A.A. Deshmukh
Chairperson IQAC




Dr. A.A. Deshmukh
Director
IIMHRD (W)
PUNE

SBES IIMHRD (W)
Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The meeting of Internal Quality Assurance Cell of the Academic Year 2018-19 was held 11/02/2019 at 3:30 PM on MS Team Platform. The meeting was chaired by Dr. A. A. Deshmukh, Director of the Institute and the following members were present for the meeting.

Sr. No.	Name of the member	Deri nation
	Dr. A. A. Deshmukh	Chairperson
1	Prof. Poo's Karekar	Member
2	Prof. Sonali Kulkarni	Member
4	Prof. Shradha Bansode	Member
5	Mr. S. Shrinivasa	Member Management
6	Mr. Ashok Dombale	Member Administrative officer
7	Mr. D. M. Phadare	Member Local Society
8	Ms. Diksha Tiwari	Member (Student)
9	Mr. Dhanshree Ganekar	Member Alumni
10	Mr. Narnath Chore	Member Em. 10 yr
11	Mr. Ramashiv Kumar	Member (Industrialist)
12	Ms. Sonal Mhaske	Member Stakeholder
13	Dr. Beena Jib	Coordinator I AC

Agenda

1. To review last meeting.
2. To ensure the smooth conduction of the online classes for 1st Year Students.
3. To Finalize the subject allocation for MBA 1st year.
4. To Finalize academic calendar for the academic year.
5. Any other relevant point topic with the permission of Chairperson.

The committee discussed the above agenda and resolved the following:

1. Subject allocation has been done for MBA 1st year.
2. HODs has been instructed to finalize the academic calendar.

Dr. Beena Jib
Coordinator IQAC

Dr. A. A. Deshmukh



DIRECTOR
IIMHRD (W)
PUNE



***Feedback and Action taken reports on
feedback by IQAC
2018-19 to 2022-2023***

**Internal Circular & Office Order Communicated to
respective bodies**

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Action Taken Reports + Communications

AY 2018-19

SN	Stakeholders	Feedback Received	Communicated to Authorities	Action Taken
1	Students	Focus on innovative teaching is needed	Director, HOD and Teachers	Informed by HOD and Director to all faculties for incorporation of innovative & experiential TL Pedagogy.
		Stock Market sessions needed	HOD	Financial Expert Faculty Dr Lavkush from Sister Institute has been asked for conducting the Stock Market sessions. Session I conducted.
		Industry visits needed	Placement Team	Placement team is informed and the corrective actions are taken.
2	Teachers	Day care facility for working mothers required	Management	Communicated to Management and Management has started the Day care facility for the Children of women employees of the Society.
3	Alumni	Alumni frequent interaction needed for strong bonding	Director & HOD	Virtual Alumni meets are executed to get connected with Alumni who are away from the city.
4	Employer	Aptitude classes to be provided to student	Training & Placement team and Coordinator	Extra classes are provided for building the Aptitude knowledge and Spoken English classes are increased.
		Spoken communication skill to be developed amongst students.	Training & Placement team and Coordinator	



INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
IIMHRD For Women

OFFICE ORDER NO. IQM/HRD/2021

(For Internal Circulation only)

SUBJECT: Communication of Feedback Received From Staff, IIMHRD

Office order is made to communicate feedback of stakeholders for academic year 2020-21

- Communicated to:
- (A) Director
 - (B) IITD
 - (C) Faculty Members
 - (D) Coordinator
 - (E) Placement Team
 - (F) Management

(I) Students Feedback:

(i) Focus on innovative teaching is needed.

All the faculty members and informed to incorporate the decision made on adopting the innovative way of teaching and experiential learning process so that contents of the academic course plus and delivery shall result best to the students.

(ii) Stock Market Seminars needed

Decision to this effect has been made and Financial Paper Dr. Lakshmi Singh from our Sister Organization has conducted the teaching modules on Stock Market.

(iii) Industry Visits needed

Head Placement and Corporate Relation is informed to organize the industrial visits to motivating industries with the permission from them, such activities shall be carried throughout the year.

(II) Teachers Feedback:

(i) Day care facility for working mothers required

Management is being informed for above feedback submitted by Faculty members and it is informed to all faculty members that management has agreed upon the issue and started the day care facility for the children of women employees of Saralaji Education Society.

(III) Alumni Feedback:

(i) Alumni frequent interaction needed for strong bonding

Matter has taken up with the Management and virtual meetings are rescheduled to get connect with alumni who are away from Pune City.

(IV) Employee Feedback:

(i) Aptitude classes to be provided to students

(ii) Spoken communication skill to be developed amongst students.

Initiated to all HOD's and Training & Placement team to conduct an aptitude test as well Spoken English Classes. Such tests shall be conducted on weekly basis, so that knowledge potential of the students can be returned. Along with that spoken English classes are to conducted for all the students.

Communicated by: IQM Head

[Signature]

Received by:

1) Prof. Kojan *[Signature]*

2) *[Signature]*

[Signature]
DIRECTOR
IIMHRD (W)
CI/INE



Action Taken Reports + Communication

AY 2019-20

SN	Stakeholders	Feedback Received	Communicated to Authorities	Action Taken
1	Students	More Internship grooming and Interview preparations to be scheduled more frequently.	Communicated to HODs and Training & Placement team.	HODs have scheduled Domain specific grooming sessions for students. Placement team has increased the mock interview sessions.
		Space of Canteen Facility need to be increased	Communicated to HODs and Canteen Committee Office order :	Extended canteen space provided to students. Lunch Break is extended to 1 hour.
2	Teachers	In Library general reading books to be increased.	Communicated to Library Committee Office order :	Director has instructed to Librarian for increasing the general reading books and implemented.
3	Alumni	Alumni cell to be more active	Communicated to Alumni Coordinator.	More number of Alumni involvement and interactions are arranged.
4	Employer	More focus on women Personality development More motivation needed	Communicated to HODs and Training & Placement team.	In Induction program. Leadership sessions, SWOC sessions are added.


 DIRECTOR
 IIMHRD (W) I
 PUNE





SARALAJI EDUCATIONAL SOCIETY
INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
IIMHRD For Women

OFFICE ORDER NO. IJAC/19/2021

15/03/21

(For Internal Circulation only)

**SUBJECT: COMMUNICATION OF FEEDBACK
RECEIVED FROM STAKE HOLDERS**

Office order is made to the effect of feedback given by various stake holders for academic year 2019-20.

Communicated to:

- ✓ (1) Director
- ✓ (2) HOD
- ✓ (3) Faculty Members
- ✓ (4) Coordinator
- ✓ (5) Placement Team
- ✓ (6) Management

(1) Students Feedback:

- (i) More Internship training and Interview preparations to be scheduled more frequently.
- HODs have scheduled Domain specific training sessions for students. Placement team has increased the mock interview sessions.
- (ii) Space of Canteen Facility need to be increased
- Extended canteen space provided to students. Lunch Break is extended to 1 hour.

(2) Teachers Feedback:

- (i) In Library general reading books to be increased.
- Director has instructed to Librarian for increasing the general reading books and implemented.

(3) Alumni Feedback:

- (i) Alumni cell to be more active
- More number of Alumni involvement and interaction are arranged.

(4) Employer Feedback:

- (i) More focus on women Personality development, more activities needed.
- In Induction program Leadership sessions, SWOC sessions are added.

Communicated by: IQAC Head

Received by:

**DIRECTOR
IIMHRD (W)
PUNE**



Action Taken Reports + Communication

AY 2020-21

SN	Stakeholders	Feedback Received	Communicated to Authorities	Action Taken
1	Students	Revision sessions for Accounting subject needed.	Communicated to HOD and coordinator.	Extra sessions are scheduled in the time table for Accounting subject.
		Required expert sessions for opting right specialization.	Communicated to HODs Office order: IQAC/20-21/11	After semester I, separate grooming sessions are scheduled by each domain HODs.
2	Teachers	LCD projector focus in class rooms to be adjusted	Communicated to IT team. Office order: IQAC/20-21/11	IT Incharge has checked all classroom LCDs and adjusted the focus.
3	Alumni	Self-defense classes to be arranged.	Communicated to Director.	Lathi-Kathi sessions are scheduled for students.
4	Employer	Students should get more practical exposure	Communicated to HODs and Training & Placement team.	Teachers are informed for more practical oriented sessions. And all have incorporated the practical approach in their lecture execution.
		Include more Industry expert talks in campus.		Each Saturday is devoted for Industry Interaction with students.


DIRECTOR
IIMHRD (W)
PUNE



SARALAJI EDUCATIONAL SOCIETY
INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
IIMHRD For Women

Saralaji Educational Society & Administrative Office, Building of IIMHRD, Pune, Maharashtra

OFFICE ORDER NO IQAC/20-21/11

4/2021

(For Internal Circulation only)

SUBJECT: COMMUNICATION OF FEEDBACK
RECEIVED FROM STAKE HOLDERS

Office order is made to the effect of feedback given by various stake holders for academic year 2020-21

Communicated to:
JTS Director
JTS HOD
JTS Faculty Members
JTS Coordinator
JTS Placement Team
JTS Management

(1) Students' Feedback:

- (i) Revision sessions for Accounting subject needed.
Extra sessions are scheduled in the class table for Accounting subject.
- (ii) Required expert sessions for spring-rite specializations.
After semester I, separate grooming sessions are scheduled by each domain HOD.

(2) Teachers' Feedback

- (i) LCD projector focus in class rooms to be adjusted. (IT incharge has checked all classrooms LCDs and adjusted the focus.

(3) Alumni Feedback

- (i) Self defense classes to be arranged.
Lathi-Kathi sessions are scheduled for students.

(4) Employer feedback

- (i) Students should get more practical exposure / include more industry expert talks in campus. Teachers are informed for more practical oriented sessions. And all have incorporated the practical research in their lecture sessions.
Each Saturday is devoted for industry interaction with students.

Communicated to: IQAC 

Received by:


DIRECTOR
IIMHRD (W)
PUNE



Action Taken Reports + Communication

AY 2021-22

SN	Stakeholders	Feedback Received	Communicated to Authorities	Action Taken
1	Students	Revision sessions for Accounting subject needed.	Communicated to HOD and coordinator.	Extra sessions are scheduled in the time table for Accounting subject.
		Required expert sessions for opting right specialization.	Communicated to HODs. Office order:	After semester I, separate grooming sessions are scheduled by each domain HODs.
2	Teachers	LCD projector focus in class rooms to be adjusted	Communicated to IT team. Office order:	IT Incharge has checked all classroom LCDs and adjusted the focus.
		Health Hygiene should be maintained in view of recent precautions against COVID cases.	Communicated to the Director	Detailed policy from Union Government of India; Government of Maharashtra and Savitribai Phule Pune University is being adopted by all the faculty and staff of the Institute and all were cautioned over taking precautions against COVID.
		Online sessions need to be increased for completion of academic activities.	Communicated to the Director	All the HODs and faculties are instructed to follow and complete the academic activities in online mode.
3	Alumni	Self-defense classes to be arranged	Communicated to Director.	Lathi-Kathi sessions are scheduled for students
4	Employer	Students should get more practical exposure	Communicated to HODs and Training & Placement team.	Teachers are informed for more practical oriented sessions. And all have incorporated the practical approach in their lecture execution. Each Saturday is devoted for Industry Interaction with students.
		Include more Industry expert talks in campus.		



INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
IIMHRD For Women

OFFICE ORDER NO IQM/21-22/99

(For Internal Circulation only)

PAGE 02

SUBJECT: COMMUNICATION OF FEEDBACK RECEIVED FROM STAKE HOLDERS

Office order is made in the effect of feedback given by various stake holders for academic year 2021-22

Communicated to:

- L415 Director
- L421 FOD
- L415 Faculty Members
- L415 Coordinator
- L415 Placement Team
- (3) Management

(1) Students Feedback

- (i) Revision session for Accounting subject needed, Extra sessions are scheduled in the time slots for Accounting subject.
- (ii) Required expert sessions by expert right specializations. After semester 1, separate printing sessions are scheduled by each domain HODs.

(2) Teachers Feedback

- (i) LCD projector (given in class rooms to be adjusted IT exchange has checked all classroom LCDs and adjusted the focus.
- (ii) Healthy Hygiene should be maintained in view of recent precautions against COVID cases. Detailed policy from Union Government of India, Government of Maharashtra and Savitribai Phule Pune University is being adopted by all the faculty and staff of the Institute and all were cautioned over using precautions against COVID.
- (iii) Online sessions need to be increased for completion of academic activities. All the HODs and faculties are instructed to follow and complete the academic activities in online mode.

(3) Alumni Feedback

- (i) Self-driven classes to be arranged - Communicated to HOD and Coordinator for Latic-Kathi sessions are scheduled for students.

(4) Employers Feedback

- (i) Students should get more practical exposure & (ii) Include more Industry expert talks in campus. Communicated to TR F team and Coordinator. Teachers are informed for more practical oriented sessions. And all have incorporated the practical approach in their lecture execution. Each Semester is devoted for Industry interaction with students.

Communicated by: IQM Head

Received by:

DIRECTOR
IIMHRD (W)
PUNE



Action Taken Reports + Communication

AY 2021-22

SN	Stakeholders	Feedback Received	Communicated to Authorities	Action Taken
1	Students	For accounting subject extra sessions to be conducted	Communicated to Director	Extra sessions are scheduled in the time table for Accounting subject.
		Grooming session for internship as well as placement to be conducted	Informed to Director	After semester I, separate grooming sessions are scheduled by each domain HODs.
		Sanitary Napkin Vending Machine needs to be installed in Girls Common Room and Girls hostel.	Communicated to the Director	Sanitary Napkin vending machine is installed at both the places.
2	Teachers	LCD Projector need to be adjusted for clarity	Communicated to Director	IT Incharge has checked all classroom LCDs and adjusted the focus.
3	Alumni	Self-defense classes to be arranged	Communicated to Director.	Lathi-Kathi sessions are scheduled for students.
		Cyber Security Session to be executed for the students.	Communicated to the Director	Guest lecture on Cyber Security is conducted to the both year MBA Students.
4	Employer	Students should get more practical exposure Include more Industry expert talks in campus.	Communicated to the Director	Teachers are informed for more practical oriented sessions. And all have incorporated the practical approach in their lecture execution. Each Saturday is devoted for Industry Interaction with students.



INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
IIMHRD For Women

DATE OF THIS NO. DATE

(For Internal Circulation only)

SUBJECT: COMMUNICATION IN OFFICE RECEIVED FROM STAKE HOLDERS

Under order as made in the subject of feedback given by various stakeholders for academic year 2022-23

Commissioned by:
- IIT Director
- IIT HRD
- IIT Faculty Members
- IIT Coordinator
- IIT Placement Team
- IIT Management

(1) Students Feedback

- (i) For presenting subject extra sessions to be conducted. Extra sessions are to be scheduled in the 15th batch by presenting subject.
- (ii) Presenting session for intership as well as placement to be conducted. After semester I, separate presenting sessions are scheduled by each domain HODs.
- Seminar English Reading Machine needs to be installed in Girls Campus, Pune and Girls hostel. Seminar English Reading machine is installed at both the places.

(2) Teachers Feedback

- (i) LCD Projector need to be adjusted for clarity. IT Incharge has checked all classroom LCDs and adjusted the focus.

(3) Alumni Feedback

- (i) Self-defense classes to be arranged. 1. Intro-Extd sessions are scheduled for students.
- (ii) Cyber Security Session to be arranged for the students. Guest lecture on Cyber Security is conducted to the 1st year MBA Students.

(4) Employers Feedback

- (i) Students should get more practical exposure. Teachers are informed for more practical oriented sessions. And all have incorporated the practical approach in their lecture execution.
- (ii) Include more industry expert talks in campus. Tech Seminars is derived for industry interaction with students.

Commissioned by: IQAC Head

Received by:

DIRECTOR
IIMHRD (W)
PUNE



NAAC certificate

Validity from 9th August 2019 to 8th August 2024

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
 National Assessment and Accreditation Council
Quality Profile

Name of the Institution: International Institute of Management & Human Resource Development For Women
 Place: Saralaji Park, Dist. Pune, Maharashtra

Criteria	Weightage (%)	Obtained Marks (out of 100)	Equivalent Grade (out of 4.00)
I. Curricula Aspects	40	40	1.0
II. Teaching Learning and Evaluation	40	40	2.0
III. Research, Innovation and Extension	10	10	1.0
IV. Infrastructure and Learning Environment	70	70	1.0
V. Student Support and Progression	70	70	1.0
VI. Community Leadership & Management	10	10	1.0
VII. Institutional Values and Best Practices	10	10	1.0
Total	300	320	1.5

$$\text{Equivalent CGPA} = \frac{\text{Total Marks}}{\text{Total Weightage}} = \frac{320}{213} = 1.5$$

CGPA = **1.5**

Date: August 14, 2019

[Signature]
Director

1. The certificate is valid for a period of five years from the date of issue.
 2. An institution is eligible for the next cycle only if it has secured 'A' grade.
 3. 'B' grade 'A' grade, 'C' grade, 'D' grade, 'E' grade, 'F' grade.
 4. 'G' grade, 'H' grade, 'I' grade, 'J' grade, 'K' grade, 'L' grade, 'M' grade.
 5. Institutions of a different type.



GENERAL EDUCATIONAL SOCIETY
INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
IMHRD For Women



(IMHRD (W) is an organization of Pune & Approved by MCOE, Ministry of HRD, Govt. of India)



AAA Report and Action Taken Report

**Academic and Administrative Audit Report:
(2019-2020)**

IQAC, International Institute of Management and Human Resource Development for Women conducted academic and administrative audit (AAA). The meeting was conducted online on digital platform along with two experts - Dr. Dharmraj Bagul and Dr. Rajesh Sharma, Director & IQAC Coordinator conducted the audit. The academic and administrative audit (AAA) on 26/09/2019.

Dr. Dharmraj Bagul inquired with teachers about Vision and Mission statement of the institute and the way faculty correlate vision & mission statement with all academic process including teaching, learning and evaluation. He went through various related documents and inspected all of them. The discussion about how table implementation and concerned examination was held.

Dr. Rajesh Sharma asked about other academic supplements in addition to study materials and innovative teaching methodology adopted by the faculty. The importance was given to implementation of ICT facilities by individual faculties and also suggested increasing adoption of ICT to high level. They also suggested promotion of MOOC courses on various platforms like Coursera, Futurex. The discussion and instruction was held regarding administrative files like record of students scholarship given by various authorities maintenance of database of students, stock register. They informed the administrative staff about the expectation of accreditation agencies from administrative office library and computer lab.

They took a review of number of books in different academic year along with National and international journals and magazines. They also discussed software list of libraries and process of procurement and sending out of books. They suggested faculties to improve in Research Grants, Research Projects, involvement of students in research, and most importantly better publication in UGC listed, Scopus listed journals.

We are thankful to the expert members for their valuable insights offered, which will help in systematic implementation of the institute.


Dr. Rajesh Sharma
Director,
IIMHRD (W), Pune.





Annual Research Budget proposal for the study (proposal for period 3 years)

Research Fee	300000	300000	300000
	(Initial Amount)	(Initial Amount)	(Initial Amount)
Investigable Population or Accessible Sample and Researcher's availability, availability of data sets			
Availability of data sets (initial amount)	100000	100000	100000
Availability of data sets (initial amount)	100000	100000	100000
Availability of data sets (initial amount)	100000	100000	100000

Project of Research: HRD Budget for the Department (proposal for period 3 years)

Research Fee	300000	300000	300000
	(Initial Amount)	(Initial Amount)	(Initial Amount)
Annual Research Expenses			
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000

Research Research Details

Research Fee	300000	300000	300000
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000

Research Research Details

Research Fee	300000	300000	300000
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000

Research Research Details (Research Fee)

Research Fee	300000	300000	300000
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000
Researcher's Salary (initial amount)	100000	100000	100000

**INTERNATIONAL INSTITUTE OF MANAGEMENT & HUMAN RESOURCE DEVELOPMENT
(IIMRD For Women)**



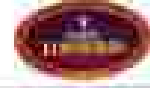
Approved by University of Pune and approved by MCTE, Ministry of HRD, Govt. of India



Sl. No.	Age	Gr.	Regn.	Term	Enroll.	Exm.	Pass	Gr.	Enroll.	Exm.	Pass	Gr.	Enroll.	Exm.	Pass
1	21-25	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
2	26-30	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
3	31-35	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
4	36-40	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
5	41-45	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
6	46-50	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
7	51-55	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
8	56-60	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
9	61-65	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
10	66-70	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
11	71-75	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
12	76-80	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
13	81-85	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
14	86-90	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
15	91-95	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100
16	96-100	B	1st	1st	100	100	100	B	100	100	100	B	100	100	100

**DIRECTOR
IIMRD (W)
PUNE**





AAA Report and Action Taken Report

Academic and Administrative Audit Report

(2019-2020)

IAAC, International Institute of Management and Human Resource Development for Women conducted academic and administrative audit (AAA). The meeting was conducted online on digital platform during their two experts - Dr. Bhuvanraj Hegde and Dr. Rajesh Shrivastava, Director & IAAC Coordinator conducted the audit. The academic and administrative audit (AAA) on 16/08/2020.

Dr. Bhuvanraj Hegde engaged with teachers about vision and mission statement of the institute and the way faculty correlate vision & mission statement with all academic process including teaching, learning and evaluation. He went through various related documents and impacted all of them. The discussion about the syllabus implementation and curriculum examination was held.

Dr. Rajesh Shrivastava talked about other academic supplements in addition to faculty visitors and innovative teaching methodology adopted by the faculty. The importance was given to implementation of ICT facilities by individual faculty and this suggested increasing adoption of ICT to high level. They also suggested introduction of MOOC courses on various platforms like Coursera, Swayam. The discussion and inspection was held regarding administrative files like record of admissions, scholarship given by various authorities, maintenance of database of students, stock register. They informed the administrative staff about the expectation of accreditation agencies from administrative office files with computer log.

They took a review of number of topics in different academic year along with research and international journals and magazines. They also discussed utilization rate of library and process of procurement and winding up of books. They suggested facilities to improve on Research Grants, Research Projects, motivation of students in research, and most importantly better publications in UGC listed, Scopus listed journals.

We are grateful to the expert members for their valuable insights offered, which will help in increasing accreditation of the institute.


Dr. Mayank Shrivastava
Director,
IMHRD (W), Pune.


DIRECTOR
IMHRD (W)
PUNE

